

ENCJ Accounts 2016									
Revenues					Expenses				
Budgetline	Accounting reference	Details	Amount	Realised	Budgetline	Accounting reference	Details	Budget	Realised
ENCJ resources	70010000				A Staff	61810000	Director and Management Assistant	130.044	127.109
Membership fees		paid	87.300	87.300	Total A			130.044	127.109
Observers fees		paid	10.000	8.696	B Travel and Subsistence	618210000	B1. President/ Office/ Guests	14.400	19.837
						61220000	B2. Executive Board	12.380	11.378
Total			97.300	95.996		61230000	B3. General Assembly	18.350	18.308
					Travel and meals	61240000	B4 Interns	4.920	-
EU operating grant 2016 - maximum amount	70040000	80 % of A-E	225.295			61250000	B5. Project Teams	67.370	62.572
		80% pre-financing paid		180.236	Total B			117.420	112.095
		Expected amount final payment		38.679	C Equipment	61310000	Service Contract Office	18.500	18.606
				218.915	D consumables	61410000		600	636
					E Other costs	61510000	E1. General Assembly	8.800	8.628
						61520000	E3. Accountant/Audit certificate*	3.375	3.804
						61530000	E3. Other	2.880	2.950
					Total E			15.055	15.382
					Subtotal A-E			281.619	273.828
					X. Other Costs not covered by grant	61610000	X1. Other staff costs	15.000	10.936
						61620000	X2. Other i.e. non EU and UK/DK travel	7.500	6.703
					total X			22.500	17.639
					Total Z	61710000	Other	169	169
					Subtotal A-X+Z				291.636
					Y. Contingency/Reserve			18.476	23.275
Total			322.595	314.911	Total			322.595	314.911

to be determined after final agreement EC



European Network of Councils for the Judiciary (ENCJ)

**Réseau européen des Conseils
de la Justice (RECJ)**

REPORT TO THE GENERAL ASSEMBLY OF THE FINANCIAL AUDITORS ON THE ENCJ ACCOUNTS 2016

1. On the 3rd of March 2017 the financial auditors Susanne Skotte Wied, Denmark, and Kristine Hänsch, Belgium, have audited the financial administration and the accounts of the ENCJ over the year 2016.
2. All relevant documents were provided duly in time.
3. The European Commission awarded a subvention (an operation grant) under the same conditions as in 2015. The pre-financing payment of the amount of 180.236,24 euro was received on the 18th of March 2016.
4. An external registered auditor, Paul de Weerd, partner Grant Thornton Bedrijfsrevisoren CVBA, audited the costs declared under the EU operating grant in the accounting year 2016, in total 273.677,26 euro.
5. On the 1st of March 2017 the external auditor signed an audit certificate, declaring that “accounting procedures used in the recording of eligible costs and income respect the accounting rules of the State in which the beneficiary is established and permit the direct reconciliation between the costs incurred for the implementation of the work programme covered by the Union grant and the overall statement of accounts relating to the beneficiary’s overall activity.”
6. All expenditures, for a total amount of 291.626 euro were justified and duly documented. No faults or irregularities were found in the financial administration and accounts. The expenditure part of the budget 2016 is assessed by the auditors in a positive way.

7. In 2016 the expected sum of 23.275 euro will be transferred to the reserve of the Association. The final amount will depend on evaluation of the financial report by the European Commission.
8. The funding from the EU is based on the Framework Partnership Agreement for on Operating Grant for the period 2015-2017. To secure the funding of the activities of the association, a new Framework Partnership Agreement will have to be signed for the following years.
9. In sum, the auditors propose to the General Assembly to approve the financial accounts of the ENCJ of 2016 and discharge the Executive Board.

Date: 16/3-2017.



Susanne Skotte Wied

Date: March 16th, 2017



Kristine Hänsch

ENCJ draft budget 2017					
Revenues			Expenses		
Budgetline	Details	Amount	Budgetline	Details	Budget
ENCJ resources			A Staff		131.500
Membership fees*	expected	87.300	B Travel and Subsistence		134.090
Observers fees	estimated amount	10.000	C Equipment	<i>Service Contract Office</i>	18.650
			D consumables		720
EU operating grant 2017 - maximum amount	80 % of A-E	245.255	E Other costs		21.609
			Subtotal A-E		306.569
			X. Other Costs not covered by grant	<i>X1. Other staff costs</i>	15.000
				<i>X2. Other i.e. non EU and UK/DK travel</i>	5.000
			total X		20.000
			Y. Contingency/Reserve		15.986
Total		342.555	Total		342.555

* Fees - Waiver applied for the two Greek Councils therefore the membership fees are lower then foreseen at GA 2016



European Network of Councils
for the Judiciary (ENCJ)

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Proposal from the Executive Board

Membership fee 2018

The calculation of the fees is based on the model adopted in 2015.

The Financial Regulations state the following:

Regulation 2 Membership fee

1. The membership fee will be decided annually by the General Assembly for the following year.

The membership fee will be based on the ability to pay principle and takes into account the GDP per capita in PPP and the number of inhabitants.

The amount of GDP per capita in PPP is taken from EUROSTAT (most recent data available on the date of the General Assembly at which the annual membership fee is decided)

The number of inhabitants is taken from EUROSTAT (most recent data available on the date of the General Assembly at which the annual membership fee is decided)

The criteria and categories are set out in an annex to these regulations which will be updated annually.

The membership fee thus calculated cannot be increased by more than 20% for any Member per year.

2. The membership fee will be due on 31st January each year. Invoices will be sent by the ENCJ Office 1 December of the previous year at the latest.

3. Deferral

Following a reasoned request addressed to the President, a Member may be allowed to defer payment until, at the latest, one month before the date of the General Assembly for that year.

4. Waiver or Reduction

In case of a demonstrated inability to pay a member may request a waiver of (a part of) the membership fee. The reasoned request needs to be addressed to the Executive Board and needs to be received before the 31st of January of the year that the fee is due.

The data for the GDP per capita in PPP and the date for the number of inhabitants were updated.

Member State	Starting Unit	GDP		Population		Total
		2015	Score	2016	Score	
		Eurostat*	<10.000=1	Eurostat**	<1M=0	
			>10.000<20.000=2		>1M<5M=1	
			>20.000=3		<5M<20M=2	
					>20M=3	
Belgium	1	36.600	3	11.3	2	6
Bulgaria	1	6.300	1	7.1	2	4
Croatia	1	10.400	2	4.1	1	4
Denmark	1	47.800	3	5.7	2	6
France	1	32.800	3	66	3	7
Greece	1	16.200	2	10.7	2	5
Hungary	1	10.600	2	9.8	2	5
Ireland	1	45.100	3	4.7	1	5
Italy	1	27.100	3	60.6	3	7
Latvia	1	12.300	2	1.9	1	4
Lithuania	1	12.900	2	2.8	1	4
Malta	1	21.500	3	0.4	0	4**
Netherlands	1	40.000	3	16.9	2	6
Poland	1	11.200	2	37.9	3	6
Portugal	1	17.300	2	10.3	2	5
Romania	1	8.100	1	19.7	2	4
Slovenia	1	18.700	2	2	1	4
Slovakia	1	14.500	2	5.4	2	5
Spain	1	23.200	3	46.4	3	7
UK	1	39.600	3	65.3	3	7
Total units	20		47		38	105 (104 in 2017)

* [Eurostat 2015](#)

** [Eurostat 2016](#)

Comparison with 2017

In 2017 87.300 was paid in Membership fees. The price of a unit was set on € 900. The two Greek Councils requested and received a waiver for the full amount of the Membership fee.

In 2018 Malta gets an additional unit as the GDP is now more than 20.000 at 21.500. According to the financial regulations (article 2) the membership fee cannot be increased by more than 20% in a year.

Membership fee 2018

It is difficult to foresee at this stage what the financial needs of the Association will be. The ENCJ will apply for EU funding in May 2017 and hopefully be selected for an Operating Grant for the years 2018-2021.

The ambition level of the 2018-2021 strategic plan seems slightly higher and more activities could result from it. This would mean, on the one hand, more travel expenses (reimbursement to ENCJ Members). On the other hand, at some stage, the ENCJ office might lack the human resources to organise the increasing number of activities and staff would need to be added. Instead of a substantial increase in the years to come, the Board proposes a gradual increase of the Membership fee with an initial € 25 increase of the unit price. The unit price could continue to grow gradually to a unit price of € 1.000 in 2021.

Taking the aforementioned into account the Executive Board proposes to set **the unit price at € 925** for 2018.

The following amounts would be due for 2018

Belgium	6x925	5550
Bulgaria	4x925	3700
Croatia	4x925	3700
Denmark	6x925	5550
France	7x925	6475
Greece	5x925	4625
Hungary	5x925	4625
Ireland	5x925	4625
Italy	7x925	6475
Latvia	4x925	3700
Lituania	4x925	3700
Malta	4x925	2592*
Netherlands	6x925	5550
Poland	6x925	5550
Portugal	5x925	4625
Romania	4x925	3700
Slovenia	4x925	3700
Slovakia	5x925	4625
Spain	7x925	6475
UK	7x925	6475
Total	105x925 97125	96017*

*Malta should pay 3700 but due to the financial regulations the fee cannot be more than:
2160 (2017 fee for Malta) x 1.2= 2.592